

Privacy Policy

Last modified 11th April 2018

1. Scope

This privacy policy covers your usage of and interactions with this website. If you have any questions in relation to our use of your details, write to us Jeffersons Business Centre, 6 South Bar, Banbury, Oxfordshire OX16 9AA.

If you use our site and provide yours or another parties contact details or e-mail addresses, you do this voluntarily, and we will assume you/other parties agree to the use of the personal data you provide as described in this policy.

We do not have any control over links to other websites on our site and therefore can not be responsible for the protection and privacy of any information you may provide whilst visiting such sites.

2. Access to and sharing of data

In addition to any circumstances described below, we may share any data we collect if we are required to share data with legal authorities to fulfil our obligations under the law of England and Wales.

If we wish to access or share your data in any way not described in this privacy policy, we will contact you beforehand and only proceed with your explicit consent.

Jeffersons Business Centre does not share, sell, trade or rent your personal data to a third party.

Jeffersons Business Centre site is a UK based website and takes all reasonable care to comply with requirements of the UK Data Protection Act 1998.

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect on line.

4. Data we collect and how we use it

When submitting a form on this website, the submitted data is sent to us. We use this data to contact you in relation to your enquiry. Access to data we collect is limited to the members of our staff who require that data to perform their duties and provide you with a reply or service and only for the time appropriate for the handling of your enquiry. All data is held

Jeffersons Business Centre does not use any information provided to market our services beyond those in connection with your original enquiry.

5. Changes to this privacy policy

We may occasionally make changes to this privacy policy. Following any changes, the date at the top of the privacy policy will be updated. If any change allows for the wider access to or sharing of data, such changes will only apply to data collected after the date of the updated privacy policy.